

## STEP 1

### Partner with a university school of social work master's program

- a. Determine a licensed social work supervisor to oversee students

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## STEP 2

### Create program

- a. Field experience counts toward master's level degree
- b. First fielders
  - i. New to master's program
  - ii. Intern entire school year, two days/week, 400 hours total
- c. Final fielders
  - i. Last semester of master's program
  - ii. Intern full time, 500 hours total
  - iii. Co-facilitate groups with first fielders
- d. Macro Social Work
  - i. Focus on program design, evaluation and partnerships

## STEP 3

### Engage the school district

- a. Meet with administration and school student counselors
- b. Determine campus(es) where social work interns would provide the most help

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## STEP 4

### Determine budget

- a. Salary for full-time social worker to oversee interns
- b. Tuition stipends for interns
- c. Optional: Salary for specialist positions in neediest districts



## STEP 5

### Establish parameters

- a. Work directly with school student counselors
  - i. Interns are not a replacement for staff
- b. Interns meet with students weekly
  - i. 30 minutes for elementary students
  - ii. 45 minutes for middle school students

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## STEP 6

### Support interns

- a. Regular group meetings
- b. Special training
- c. One-on-one mentoring
- d. Conferences and networking opportunities



## STEP 7

### Build relationships with agencies

- a. Network with local organizations that can provide assistance

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# CAP CITY *kids*

## SCHOOL OF SOCIAL WORK INTERNSHIP PROGRAM

CAPCITYKIDS.ORG